



**Kiwanis**<sup>®</sup>  
Monument Hill Kiwanis Club

MONUMENT HILL  
KIWANIS CLUB



# MEMBER GUIDE

NOVEMBER 2025

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## INTRODUCTION

This Member Guide is intended to inform members, persons interested in becoming members, and others about Monument Hill Kiwanis Club. This Member Guide includes four sections: General Information, Sponsorships, Service Opportunities, and Club Activities. Additional information is available on the Club's website at [www.monumenthillkiwanis.org](http://www.monumenthillkiwanis.org). If more information is desired, please contact the Club at: P.O. Box 102, Monument, Colorado 80132 or [monumenthillkiwanis@gmail.com](mailto:monumenthillkiwanis@gmail.com)



## GENERAL INFORMATION



**Kiwanis International (KI):** Kiwanis was organized in Detroit, Michigan in 1915 and is currently headquartered in Indianapolis, Indiana. The primary focus of helping ordinary people and children to create extraordinary life-changing moments. KI and its Service Leadership Programs boast a worldwide membership of over 550,000 men, women and youth in over 16,000 clubs. Members volunteer over 18 million hours and invest more than \$100 million in communities around the world.

Kiwanis is the only service organization that builds leaders at every level - from the youngest Kiwanis K-Kids all the way through several youth and adult programs.

In 2010, Kiwanis and UNICEF joined forces to eliminate maternal/neonatal tetanus, a disease that kills 60,000 newborns and 30,000 mothers each year but is preventable through vaccination. The Project raised over US \$110 million to provide 387 million doses of vaccine.

**Club History:** The Club has been serving the Tri-Lakes community since 1974. For more than 36 years the Club was known as the Monument Hill Sertoma Club. On July 1, 2010, the Club changed its affiliation and name and became Monument Hill Kiwanis Club. The Club is very proud of its traditions and long record of



service as a Sertoma club. In recent years the Club has been able to take advantage of the broader commitment to youth and education that Kiwanis provides.

**Organization:** The Club is a Colorado nonprofit corporation that is qualified as a 501(c)(3) public charity under the Internal Revenue Code. It is managed by a Board of Directors that is elected by the Club's members.

**Foundation:** The Club maintains the Monument Hill Foundation, a 501(c)(3) public charity. The Foundation is the charitable arm of the Club and awards over \$45,000 in grants each year to qualifying individuals, groups and organizations. The Foundation's mission is grounded in the mission of the Monument Hill Kiwanis Club—Making a Difference for Youth and Our Community—in the Tri-Lakes area, Northern El Paso County and the greater Colorado Springs area. Foundation activities are shaped by a Joint Operating Agreement between the two organizations.

### Member Charges:

**Joining Fee:** The one-time joining fee is \$75.

**Dues:** Member dues are collected quarterly. These dues cover Club operations as well as payments to the Rocky Mountain District and Kiwanis International. Regular members pay \$66.25/quarter, payable within the first 30 days of each quarter or in advance. A Life Membership in Kiwanis may be purchased, which reduces quarterly dues to \$55.75.



**Meals:** A coffee service is provided at the Club's regular meetings for a donation—typically \$1.00. Members are encouraged to bring their own coffee cups. Pastries, cookies or other sweets may be available, if members bring them in. During the school year, some sweets are provided by the D38 Transitions Program.



**Club Meetings:** The Club has two meeting options, traditional and the KONNECTORS.

**Traditional.** The traditional Club meets Saturday mornings, 8:00-9:30am, at the District 38 Administration Building, "Big Red," 146 N. Jefferson Street, in downtown Monument. Meetings include fellowship, announcements, and a program speaker. Knowledgeable speakers are the focal point, providing a balance of education and entertainment. The Club does not pay for speakers and does not promote specific political, religious, or advertising agendas.



**KONNECTORS:** This is a special branch of the Club for interested people whose business, family, or other priorities make weekly Saturday meetings difficult. The KONNECTORS meet once per month, for one hour (5:30-6:30pm) on the 2nd Thursday of the month, at a local business. KONNECTORS may be regular Kiwanis members. All that is required is a heart for service. We meet to be informed about and volunteer to help with the many Monument Hill Kiwanis projects for our youth and community.

**Financial Support:** The Club mission is supported by Club projects (see page 8), which are the primary source of funds for the Club's philanthropic work. The Club is also supported by businesses in the Tri-Lakes area and individual contributors. Any individual or business may make a tax-deductible donation to the Club or the Foundation in any amount.

## **SPONSORSHIP**

In recent fiscal years, the efforts of the Club and its members resulted in annual monetary contributions in excess of \$150,000 back to the community. The following is a brief description of some of the major beneficiaries of the Club's charitable giving:

**Tri-Lakes Cares:** Tri-Lakes Cares is a United Way Agency that provides food, clothes, financial assistance and life skills training to needy citizens of our community.

**Salvation Army:** The Salvation Army provides

basic needs of daily life for many who lack the resources to do so for themselves. In addition to food, shelter, clothing and financial assistance, the Salvation Army provides services to disadvantaged youth and operates rehabilitation centers for substance abuse.

**Rocky Mountain Youth Leadership Foundation:** The Rocky Mountain Youth Leadership Foundation (RMYLF) is a Colorado nonprofit that annually presents a week-long youth leadership Conference for selected high school rising seniors. All students attend on full scholarships funded by the RMYLF. Formed in 1992, the RMYLF is an all-volunteer organization—no paid staff. The Foundation holds their annual Conference in late June at a Colorado university. The Conference provides a college-like experience to develop leadership, patriotism, and free enterprise competencies for young leaders. Students pay only their transportation to and from the Conference—all other fees are paid by the RMYLF. MHKC members have sponsored a large number of the 2,200+ Conference graduates over the past 31 years. For more information about the RMYLF and Conference, go to: <http://www.rmylf.org>.

## **PARTNERS IN SERVICE**

The MHKC maintains Partnership in Service relationships with several local organizations for the purpose of increasing the impact to the community through mutual support of partner activities. For most of these organizations, formal Memoranda of Agreement (MOA) are maintained which specify the mutually beneficial activities and privileges we share with our Partners in Service. Partner in Service organizations are:

**District 38 Schools (D38)**

**Integrity Bank & Trust (IBT)**

**Tri-Lakes Cares (TLC)**

**Tri-Lakes Chamber of Commerce (CoC)**

**Tri-Lakes Women's Club (TLWC)**

## SERVICE OPPORTUNITIES

The heart of any service organization is the contribution of time and effort by its members to serve the community and raise money for worthy causes. The Monument Hill Kiwanis Club prides itself in being an organization of volunteers. The following is a description of the major service opportunities in the Club, which include our signature Service Leadership Program, Community Service Projects, and Fundraising Projects. There is a calendar of events at Attachment 2, displaying Club & Foundation activity for a nominal calendar year.

### SERVICE LEADERSHIP PROGRAM



Kiwanis International has a multi-stage program that is designed to develop leaders through community service. If you get involved, you will be amazed at what youth in our community can accomplish. Kiwanis Club members perform advisory roles at each of these SLP Clubs and attend regular SLP Club meetings.

**College Circle-K Club:** Monument Hill Kiwanis sponsors a service club at the University of Colorado, Colorado Springs (UCCS). This club conducts a range of community service projects in support of Kiwanis objectives.

**High School Key Clubs:** Monument Hill Kiwanis sponsors the Key Clubs at both Lewis-Palmer High School and Palmer Ridge High School. During the school year interested Club members are welcome to attend Key Club meetings at the high schools. Visual support can be given by coming to the Key Club and Key Club Board meetings to show the students we are interested—and they respond positively to this support. It is impressive to see how much 'business' is actually completed at these meetings. From time to time, Club volunteers assist at some Key Club events. Combined events such as, 4th of July Parade, Empty Bowl and Salvation Army Bell Ringing are three of the activities where Kiwanis members can work side by side with Key Club members.



**Middle School Builders Club:** Builders Club is a "student-led" community service organization that operates under school regulations and draws its members from the student body of our middle school. Builders Club is structured only on the local club level but is supported by the Kiwanis International Office, which provides programs, literature, and opportunities to relate to teenagers from countries worldwide.



**Elementary School K-Kids:** K-Kids are the youngest and fastest growing service organization for elementary students worldwide. These clubs are ideally suited for students in grades 1 through 5 (ages 6 to 12). K-Kids is a "student-led" community service organization, which operates under school regulations and draws its members from the student body.



**Key Leader Conference:** Key Leader is Kiwanis International's leadership education program for students, primarily in high school. Its mission is to provide a "life-changing experience that inspires young people to achieve their personal best through service leadership." Events are open to all students ages 14 to 18—including students who are not part of a Kiwanis SLP program—with emphasis on 9th and 10th grades. Each Conference is limited to 60 participants, but there is no limit on the number of participants from the same school. The schedule may vary, but students nominally register from 4-6 p.m. on a Friday afternoon and depart after 11:30 a.m. on Sunday morning. All lodging, meals and activities are chaperones and take place at the event site.



## COMMUNITY SERVICE PROJECTS

**Soap Box Derby:** The Pikes Peak Soap Box Derby is part of the national program that culminates in the championship races in Akron, Ohio. This is an event where a parent and youth build a racer together



and compete against other youths in a race held in the Colorado Springs area in June. Club volunteers assist with setup and break down of the track, act as judges, serve as mentors to kids building a car, and help with running the race.

### **Rocky Mountain Youth Leadership**

**Conferences:** The Club works closely with the Rocky Mountain Youth Leadership Foundation to organize and provide volunteers needed to conduct successful youth leadership conferences each summer. Volunteers help to put on the conferences by serving as instructors or speakers and in other staff roles.

### **Independence Day Parade:**



The Club sponsors, organizes, and marshals the annual 4th of July Parade in downtown Monument. This is the "biggest small town parade in America," attracting 10,000 - 15,000 people each year. Club volunteers help organize the parade and serve as line-up marshals, parade marshals, judges and in many other positions.

### **Harvest of Love Food Collection:**



Beginning in October, local schools begin gathering food for the Harvest of Love campaign. This food is used in the Tri-Lakes Cares Thanksgiving and Christmas baskets for the needy. In early November, Club volunteers help pick up the food at the schools and deliver it to Tri-Lakes Cares.

### **Holiday Gifts to Needy Families:**

The Club supports Tri-Lakes Cares in the distribution of food baskets to more than 250 needy families each Thanksgiving and Christmas. Toys are also given to families at Christmas. Before Thanksgiving, volunteers take food from the storage areas (collected during Harvest of Love) to the staging area. Club volunteers fill the baskets a week before the holiday deliveries. On the Saturday before the holidays, volunteers help distribute baskets and toy boxes to the families.



**Senior Meals:** The Club supports a program of providing noon meals for Tri-Lakes area seniors on selected weekdays at the Silver Key location in the Monument Community Presbyterian Church. Approximately 30 senior citizens have their lunch at this facility each week. Club volunteers pick up food containers at the church, drive to a kitchen location in south Colorado Springs to pick up the prepared meals, and transport the meals back to the church. Volunteers utilize their own vehicles with space enough to hold food containers (van, truck, or SUV).



### **Support of Other Community Organizations:**

In addition the programs described above, the Club frequently provides volunteer services needed by other community organizations to further their missions. Examples of such services have included: assisting Tri-Lakes Cares and the Tri-Lakes Women's Club in putting on their annual fundraising events, assisting the Aspen Camp during its annual clean-up weekend, supporting the Griffith Centers with volunteers for its annual golf tournament, fundraising dinners, and "Peak Challenge" fundraisers, as well as maintenance work at Center facilities.

**Children's Literacy Center (CLC)** Members of the Club are trained to provide assistance to grade 1-3 pupils who need a little extra help learning to read. This program operates two days a week during the school year and during a portion of the summer.

**Other Community Service Projects:** The Club has provided judges for DECA (Distributive Education Council of America) competitions, served as election judges, mentored in local schools, spoke to middle school students about patriotism and citizenship, and provided income tax assistance to senior citizens.

## FUNDRAISING PROJECTS

The Club operates a range of fundraising projects—the net proceeds from which are used for qualifying charity efforts. No fundraising monies are used for Club operations. Club operation is conducted entirely out of member dues & fees.

**Stars of Tomorrow:** The Club presents a talent show in the spring each year. Competition is open to students, grades 1-12, attending District 38 schools or living in the in D38 area. Auditions are conducted for entry into the show. Prizes are awarded for top finishers in each of three categories. Ticket sales and donations raise funds for sponsorship programs.



**Salvation Army:** The Club organizes and provides most of the manpower for the Salvation Army bell ringing at local merchants between Thanksgiving and Christmas. Club volunteers ring the bell for one hour at each store from 11:00 a.m. to 6:00 p.m. daily. On Sundays, the Lewis-Palmer and Palmer Ridge High School Key Clubs provide ringers. Volunteers also pick up collections at the end of the day and deposit the money in the bank.



**Colorado Peaches:** This Club sells Colorado peaches. Beginning in June, volunteers distribute flyers and staff booths at public events. Club volunteers also staff a distribution point for the peaches during a single weekend day in August.

**Arts & Crafts Fair:** Each year in the first week of December, we organize a one-day event called the North Pole at Tri-Lakes Arts and Crafts Fair where 70 or more vendors sell their wares. The project is funded by vendor booth rentals and profits go back to the Club. Volunteers help with setup the day before and breakdown the evening of the event.



**Empty Bowls Dinner:** Each October, the Club, in conjunction with Tri-Lakes Cares, sponsors the Empty Bowls Dinner & Silent Auction. This community-wide fundraising event involves local potters, churches, restaurants, businesses and individuals in hosting a soup, bread, and dessert dinner for the community. Tickets are sold and all services are donated. The unique feature is that attendees get to keep the hand-thrown bowls donated by the potters. All net proceeds go to support Tri-Lakes Cares. The event is labor intensive, and volunteers from the Club perform many tasks, including working with local businesses, picking up food and beverages, managing serving lines, and cutting and displaying breads and desserts.



**Super Bowl Boards:** During the Christmas Party and prior to the Super Bowl in late January or early February, the Club utilizes four or five boards on which members and others may sign up for the Super Bowl pool. Net proceeds are used to support scholarships.



**Football/Basketball Pools:** The Club operates NFL football and NCAA basketball pools for its members. Net proceeds go to the Foundation.



**Other:** We invite club members to join in our weekly raffle, where half of the money raised supports the Foundation.

## CLUB ACTIVITIES

**Social Activities:** One of the Club's goals is to provide a social environment for Club members to get to know one another and to have fun. The Club arranges a number of social events, including a Christmas party, each year for members and guests.

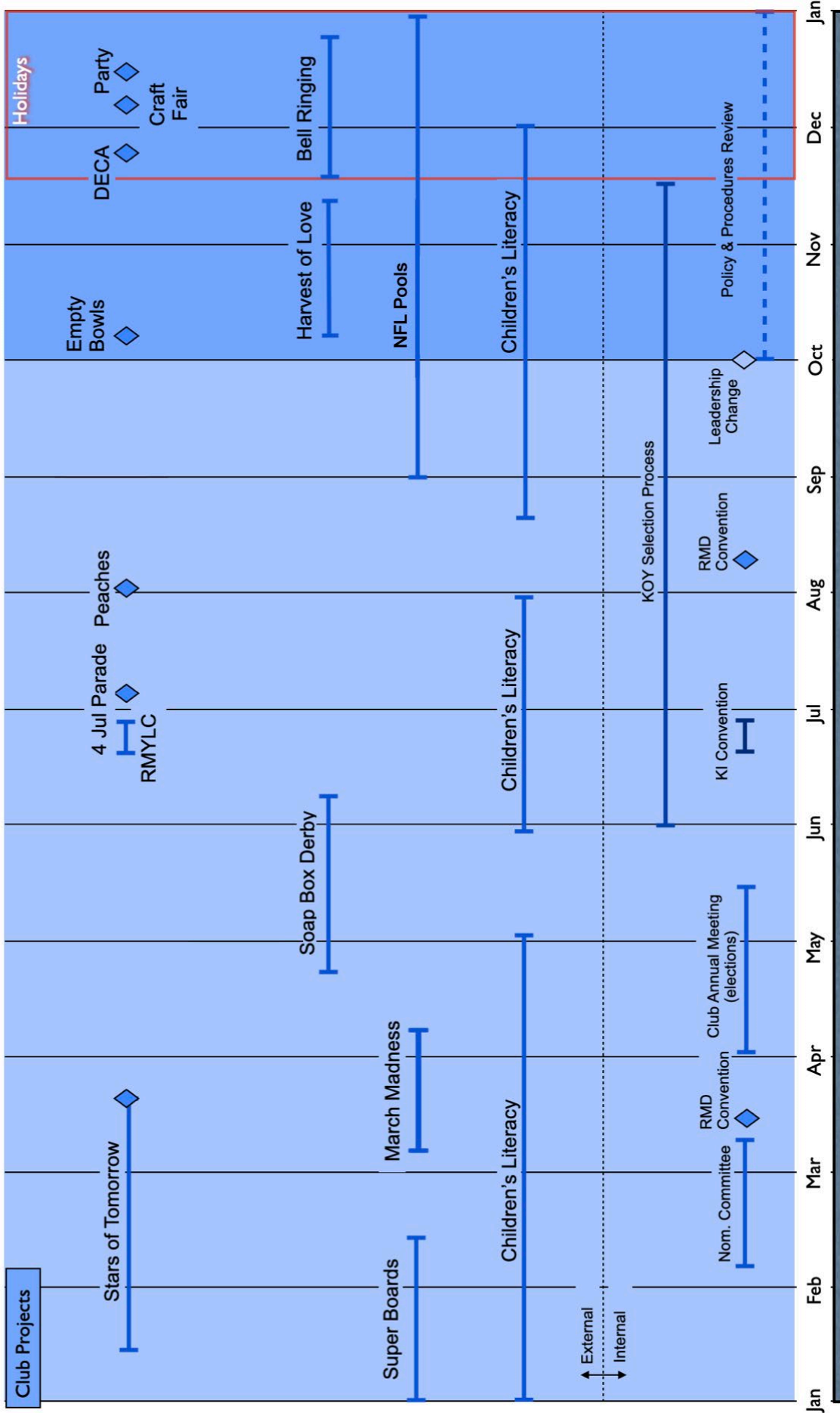
**Leadership & Committees:** Numerous opportunities are available to members to participate in the leadership and administration of the Club by serving in elected or appointed positions with the Club or serving on one of the Club's committees, such as Granting, Fundraising, Administration, Membership and Finance, among others.



**Kiwanis Conferences:** Club members attend District, & International Kiwanis Conferences. These conferences are organized around training and information as well as conducting business, electing officers and considering changes in governing documents. Attendance at these conferences provides insight into the Kiwanis purpose and mission.



# Nominal Club Schedule





# Monument Hill Kiwanis Club

*Serving Youth and Our Community*

## New Member Application

*Member Benefits: Fellowship, Support, Community Involvement, Youth Mentoring, Teamwork and Leadership Opportunities and a Wide Range of Indoor and Outdoor Projects*

*Member Expectations: Early Involvement in Club Activities including seasonal Community Service and Fundraising Projects.*

### MEMBERSHIP INFORMATION

#### PERSONAL

**Name:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Spouse Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

#### BUSINESS

**Business Name:** \_\_\_\_\_ **Job Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**BIOGRAPHICAL SUMMARY:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SKILLS You Will Contribute** [e.g. Public Relations; Info Technology (IT); Website Design; Social Media; Word Processing; Excel/Data Mgt; Accounting/Finance; Project Leadership, Other (be specific)]:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**How Did You Hear About Us?** \_\_\_\_\_

**Seen Our Ads in Local Newspapers?**  Yes  No **Seen Our Website?**  Yes  No

<b>For Internal Club Use</b>
<b>Date Appr by Mbr Comm</b>
_____
<b>Date Appr by BoD</b>
_____

*Please indicate, in numerical order, your priority interests for participating in club activities. You do not have to prioritize all activities. New members are assigned to these activities, based on their priorities. .*

<p><b>Community Service Projects:</b></p> <p><u>    </u> <b>Independence Day Parade</b> Once a year, 4 July, with preparation meetings</p> <p><u>    </u> <b>Soap Box Derby</b> 3-8 days (member choice) in May and June</p> <p><u>    </u> <b>Rocky Mountain Youth Leadership</b> Once per year in July</p> <p><u>    </u> <b>Children's Literacy Program</b> Two days a week, school year &amp; summer</p> <p><u>    </u> <b>D38 Education Support</b> Classroom support &amp; tutoring on a tbd basis</p> <p><u>    </u> <b>Harvest of Love Food Collection</b> Once per year during the fall</p> <p><u>    </u> <b>Senior Meals</b> Approximately 1-2 days a month year around</p> <p><u>    </u> <b>Holiday Food Distribution</b> Twice a year in November and December</p> <p><u>    </u> <b>Heart of Monument Play Park</b> Special Project for FY24 and FY25</p> <p><u>    </u> <b>KONNECTORS</b> Once a month meetings for those with limited time who want to know what we are doing.</p>	<p><b>Fundraising Projects:</b></p> <p><u>    </u> <b>Stars of Tomorrow Talent Show</b> Annual Auditions (Feb) and Show (Mar)</p> <p><u>    </u> <b>Bell Ringing for Salvation Army</b> Day after Thanksgiving thru Christmas Eve</p> <p><u>    </u> <b>Empty Bowls Dinner</b> Wednesday of 1st full week in October</p> <p><u>    </u> <b>Colorado Peaches</b> One day for distribution in early August</p> <p><u>    </u> <b>Arts &amp; Crafts Fair</b> Two days (setup and breakdown) in early Dec</p> <p><u>    </u> <b>Sports Pools (5 different events)</b> March and during NFL season</p> <p><b>Service Leadership Programs:</b> Partnership with District 38 schools for student-led service &amp; leadership clubs.</p> <p><u>    </u> <b>College Advisor - Circle-K (UCCS)</b> <i>Weekly, one hour or so at UCCS</i></p> <p><u>    </u> <b>High School Advisor - Key Club (2)</b> <i>Weekly, one hour or so at UCCS</i></p> <p><u>    </u> <b>Middle School Advisor - Builders Club (1)</b> <i>Weekly, one hour or so at UCCS</i></p> <p><u>    </u> <b>Elementary Advisor - K-Kids Club (6)</b> <i>Weekly, one hour or so at UCCS</i></p> <p><u>    </u> <b>Key Leader Conference (1x per year)</b> <i>Weekly, one hour or so at UCCS</i></p>		
<p><b>Commitment:</b> <i>As a member of Monument Hill Kiwanis, I will commit myself to community service by volunteering to serve in the indicated areas and throughout the year as my Club needs.</i></p>			
<p>_____</p> <p>Applicant Signature</p>	<p>_____</p> <p>Date</p>	<p>_____</p> <p>Sponsor Signature</p>	<p>_____</p> <p>Date</p>
<p>_____</p> <p>Endorser Signature</p>	<p>_____</p> <p>Date</p>	<p>_____</p> <p>PRINTED Sponsor Name</p>	