



Kiwaniis[®]
Monument Hill Kiwanis Club

Service Leadership Program (SLP)

November 2019



MAKING A DIFFERENCE FOR YOUTH AND OUR COMMUNITY



What Is SLP?



- A continuous, voluntary, program that develops competent, capable, and compassionate student leaders by helping them learn to help others
- Enables it's youth and adult leaders to serve their communities and opens doors for them to change the world
- The end goal is to develop "Servant Leaders", a term coined by Robert Greenleaf in 1970. The Servant Leader is one that wants to serve and serve "First". Then conscious choice brings one to aspire to "Lead"
- The MHKC SLP operates in all School District 38 schools, except Monument Academy, and including St. Peter School. We began in 1993 when Jerry Losey (SA) and Al Duhon (FA) started with one Serteen Club at LPHS



SLP Elements



- Kiwanis Kids
 - K Kids Clubs in elementary schools. Additional three programs for students between the ages of 6 and 12: K-Kids, Bring Up Grades (BUG), and Terrific Kids. www.kiwaniskids.org
 - 1,430 active international clubs, 18 active in RMD, 5 active in MHKC
- Builders Club (Junior Key Club)
 - A leadership program for Middle and Junior high school students. www.buildersclub.org
 - 1,628 active international clubs, 25 active in RMD, 1 active in MHKC
- Key Club International
 - The largest high school service leadership organization in the world. www.keyclub.org
 - 254,943 international members in 3,074 active clubs, 102 active in RMD, 2 active in MHKC

<http://www.kiwanis.org/kiwanisone/youth-students-special-programs/service-leadership-club-reports#.VtH52xr2bb1>



SLP Elements

(continued)



- Key Leader
 - A weekend experience designed to empower emerging student leaders. www.key-leader.org
 - RMD version to be held 25-27 Oct 2019
- Circle K International
 - A global service organization for university students. www.circlek.org
 - 12,784 international members 127 active members in RMD
- KC Graduate
 - A Rocky Mountain District initiative to avoid the loss of student Kiwanians due to graduation. www.kcgraduate.org
 - Has Advocate 24/7. 82 International members
- Aktion Club
 - A program for adults with disabilities. www.aktionclub.org
 - 9,948 international members. 100 members in RMD



Who Are We?



People are the heart of any organization. The people directly involved are the most important element.

ELEMENTARY SCHOOLS: K-Kids Clubs				
Ray Kilmer	Paul Short	3 years	Becky Mouldon	8 years
Prairie Winds	Rich Rima	8 years	Carrie Locke	8 years
Bear Creek	RF Smith	3 years	Dr Jessica Miller	4 years
Lewis-Palmer	Larry Young	4 years	Susan Hilton	3 years
Palmer Lake	Dean Snow	2 years	Nadine Bertrand	1 years
MIDDLE SCHOOLS: Junior Key Club (Builders Club)				
Lewis-Palmer	Benny Nasser	5 years	Malinda Martens	2 years
HIGH SCHOOLS: Key Clubs				
Lewis-Palmer	Max Williams	24 years	Carrie Coates	5 years
Palmer Ridge	Mike Luginbuhl	2 years	Alicia Martinez	4 years
COLLEGE: Circle K Club				
UCCS	Max Williams	2 years	Catherine Grandorff	2 years



What Have We Done?



Monument Hill Kiwanis - Service Leadership Program 2018 - 2019 Summary (Sep 2018 - June 2019)

	Hrs - MHKC	# of MHKC	MHKC \$\$	Faculty Hrs	Club Mbrs	\$\$ Raised	Mbr Hrs
K-Kids Clubs							
Ray Kilmer ES	14	1	\$230.00	27	25	\$0.00	22
Prairie Winds ES	21	1	\$180.00	29	67	\$4,559.45	596
Lewis-Palmer ES	12	1	\$180.00	28	21	\$0.00	46
Bear Creek ES	26	2	\$180.00	51	67	\$3,296.52	488
Palmer Lake ES	13	1	\$180.00	30	27	\$60.00	25
St. Peter School	32	1	\$180.00	26	17	\$352.00	36
Junior Key Club							
Lewis-Palmer MS	78	2	\$180.00	0	22	\$1,102.14	0
Key Clubs							
Lewis-Palmer HS	185	1	\$103.00	71	64	\$3,034.36	748.5
Palmer Ridge HS	210	3	\$1,214.61	105	74	\$2,014.03	590
Circle K Club							
UCCS	129	1	\$600.00	4	16	\$0.00	89
TOTALS							
	720	14	\$3,227.61	371	400	\$14,418.50	2640.5



How Do We Do It?



- Operations
 - We work within the regulations of D38, our Charter with Kiwanis International, and the MHKC Policies and Procedures for SLP
 - Background checks are required for all D 38 volunteers, yearly. Kiwanis International requires a separate background check, every two years. Cost reimbursed by MHKC
 - KI provides a document of Youth Protection Guidelines. October 2016 current edition
 - Event Risk Assessments by the Advisors for each event & organization we work with
- Communication
 - Club meetings
 - Board meetings
 - Key Club Advisor coordination meetings every Tuesday and Thursday
 - SLP Committee quarterly meetings & monthly reports.
- Participation
 - Commitment to be involved with our youth
 - Dedication of our volunteers every day to put the students first
 - Teamwork: District 38 + Monument Hill Kiwanis + Community



Youth Protection



- All adults working with youth comply with School District #38 Policies for Volunteers
- We follow Kiwanis International (KI) Youth Protection Guidelines
 - Section 432.0 thru 432.12 of KI Policies and Procedures - January 21, 2017
 - All adults working with youth under the age of 18, at any Kiwanis event, read/ understand, agree to, and abide by these guidelines
- Twelve specific requirements for adults working with children (details follow)
 - Chaperones, Substance Use
 - Reporting, Overnight Stays
 - Transportation, Medications
 - Criminal History Background Investigations, Conflicts with Other Rules
 - Personal Information, Youth and Social Media
 - Behavioral or Health Issues, Education



Youth Protection Guidelines



- Education:
 - Every Kiwanis club is expected to educate its members on the Kiwanis Youth Protection Guidelines. Each year, a club should provide members with a copy of the Guidelines with educational training—informing them of the highest standards of conduct and awareness.
 - In addition, every Kiwanis district is expected to help inform and educate. During every district-produced convention and conference, the district is expected to provide an educational forum or workshop regarding the Guidelines and best practices for adults who work with youth. Districts should use materials provided by Kiwanis International.
 - Every member should attend a training annually—whether offered by the club or district, or via the online tool.
- Chaperone:
 - A chaperone is defined as a Kiwanis member, faculty member, parent, legal guardian, or person who is in loco parentis (in the place of a parent), 21 years of age or older, who has been approved by the school or agency and registered with the school or agency to accompany the youth members at the specific event.
- Criminal History Background Checks:
 - Kiwanis clubs are required to have a clear criminal history background check—conducted and verified by Kiwanis International—of any member serving as a Kiwanis advisor to any Service Leadership Program club (Aktion Club, Circle K, Key Club, Builders Club and K-Kids). Kiwanis International’s criteria shall be followed to determine whether the background check is considered ‘clear.’ Background checks shall be valid for no more than two years. SLP clubs that petition to charter will only be approved once the appointed Kiwanis advisor has a clear criminal history background check conducted by Kiwanis International. Clubs are strongly encouraged to ensure confidential background checks for all adults who will work directly with youth outside of the school and/or who may not have undergone a background check. The criminal history background check should conform to applicable local and state/provincial laws and requirements.
 - Kiwanis International requires clear criminal history background checks conducted by its provider for all adults working with youth at all Kiwanis International-sponsored events. These include the Key Club International Convention, the Key Club Governor and Administrator training conference, the Key Club International Leadership Conference, and any Key Leader weekend.



Youth Protection Guidelines



- Criminal History Background Checks (continued):
 - All district chairpersons and committee members for all Service Leadership Programs are required to have a clear criminal history background check conducted by Kiwanis International. A district may also require criminal history background checks for other adults working with youth as part of district programs or events. (See Kiwanis International Policy B and Procedure 197 for complete information regarding criminal history background checks.)
- Overnight Stays:
 - While attending a Kiwanis event that requires overnight stay in a hotel or camp/conference setting, adult chaperoning must include no fewer than one adult male for each 10 or part of 10 youth males, and one adult female for each 10 or part of 10 youth females. Except for a parent sharing a sleeping room or other sleeping quarter (e.g., tent) with his/her own child, no adult should share a hotel or dormitory sleeping room or other sleeping quarter with a youth. In the event that sleeping quarters consist of multiple beds, such as a bunkhouse or camp cabin, adults may share the sleeping quarters with youth members of the same gender, provided that two or more adults are present.
- Transportation:
 - When transporting youth, the best practice is having three people in the car at all times with documented approval from the parent or guardian for the transportation arrangements. When both of these conditions cannot be met, one of them should be. All transportation decisions should be made in accordance with local laws and school policies.
- Use of Alcoholic Beverages, Tobacco, Marijuana, and Other Substances
 - While attending any Kiwanis event that is produced primarily by or for the benefit of youth, adults are expected to refrain from using or being under the influence of alcoholic beverages, tobacco, and/or marijuana products, even if prescribed for medicinal use. In addition, the use and/or possession of illegal drugs or the improper/illegal use of legal drugs is prohibited.
- Medications:
 - The possession of prescription and nonprescription (over-the-counter) medications by youth at a Kiwanis event should be permitted only with the written permission of the parent/guardian.



Youth Protection Guidelines



- Reporting:
 - If a Kiwanian observes troubling behavior involving a youth at a Kiwanis event or becomes aware of a situation that is illegal or potentially unsafe for a young person at a Kiwanis event, he or she must immediately contact the appropriate personnel at the event and provide notification to law enforcement personnel as appropriate. If the Kiwanian becomes aware of the troubling behavior after the event, he/she must contact leaders of the event and provide notification to law enforcement personnel as appropriate. All local, state, provincial and federal laws regarding reporting must be followed.
- Personal Information:
 - All documents bearing personal information of any youth attending a Kiwanis event, including registration forms, medical information forms, permission-to-treat forms, etc. should be treated as confidential. Processes that protect this information must be created, including minimizing the number of people who have access to any such documents. The documents shall be maintained for a minimum of three years or longer as may be required by applicable state/provincial laws and regulations. After the maintenance period has expired, the documents shall be destroyed in a way that maintains confidentiality, such as shredding. The disposal and destruction of all confidential information shall conform to applicable state/provincial laws and regulations.
- Youth and Social Media:
 - For any social networking site that involves requesting a connection (such as inviting someone to be a friend on Facebook), adults should never initiate such connections with youth. If a youth requests such a connection from a Kiwanian, he/she should use their best judgment in responding. Adults should treat their interaction with youth on social networking sites as though the interaction were occurring in public, in front of other adults and young people. In other words, if it would not be appropriate to say something to a young person in public, it should not be said as a comment on a social networking site either. Kiwanians should refrain from interactions that can be seen as excessive (such as constantly "liking" or commenting on a person's posts on Facebook). Prior to posting any media online, such as photographs, obtain permission from any and all individuals (or parents for minors) who appear in those media; it could be illegal to do otherwise. (See Kiwanis International Policy B for complete social media guidelines.)



Youth Protection Guidelines



- Behavioral or Health Issues:
 - Kiwanians are often seen by a young person as an adult to trust with personal and/or sensitive information. Kiwanians should refrain from counseling youth and should instead find, or assist the young person in finding, appropriate expert assistance.
- Conflicts with Other Rules:
 - Whenever these guidelines conflict with local school policies or rules, or local state/provincial, or national laws or regulations, the highest applicable standards for conduct shall prevail.